



MINUTES

BOARD OF FIRE COMMISSIONERS SPECIAL BUSINESS MEETING

May 11, 2023

The East Grays Harbor Fire and Rescue Board of Commissioners met at Station 5-3, located at 1003 Monte Elma Rd, Elma, WA 98541, and on Microsoft Teams. for the Special Business Meeting at 7:00 p.m.

1. Call to Order:

Called to order at 7:00 p.m. by Commissioner Hauge.

2. Pledge of Allegiance:

Pledge of Allegiance.

3. Roll Call:

Commissioner Reinhart, Commissioner Krouse, Commissioner Hauge, Commissioner Patton, Commissioner Borden, Chief Fulbright.

4. Approval of the Agenda:

Commissioner Borden motioned to approve the agenda, and it was seconded by Commissioner Reinhart. Motion carried.

5. Batch:

- a. Tax and Licensing for 2004 Sterling Tender \$10,791.25
- b. HSRA Reimbursement \$25,717.89

Commissioner Borden motioned to approve the agenda, and it was seconded by Commissioner Reinhart. Motion carried.

6. New Business:

- a. Chiefs Contract:

Board of commissioners discussed the hourly Chiefs Contract for services until a new Chief candidate is selected. Commissioner Borden motioned to approve the agenda, and it was seconded by Commissioner Patton. Motion carried.

- b. Chief Interview committee and process:

Board Chairman Hauge updated commissioners that Prothman has scheduled candidate reviews for May 31st and the meet and greet is scheduled for June 13 followed by a two panel interviews for Chief candidates on June 14th.



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7. **Executive Session:**
The Commissioners went into executive (RCW 42.30.110) at 7:47pm for 43 minutes hour. At 8:30pm, Commissioner Hauge returned and extended the executive session for 20 minutes. At 8:50pm, Commissioner Hauge returned and extended the executive session for 5 minutes.
8. **Regular Session:** - Regular meeting resumed at 8:55 pm.
- a. Commissioner Hauge stated the executive session was to discuss Assistance for Chief while we transition between the exiting Chief and a replacement Chief.
- b. In addition, the board had a discussion on qualification needs for the vacant Administrative Assistant position.
- Commissioner Borden motioned to approve filling the vacant Administrative Assistant position with an Executive Administrative Assistant to perform executive level management with advanced degree qualifications preferably in accounting and or human resources. Motioned was second by Commissioner Krouse. Motion carried.
8. **Adjournment:** - Commissioner Reinhart made a motion to adjourn at 9:25 pm, seconded by Commissioner Bordon, motion carried.

Approved this June 6th, 2023.

Dave Hauge, Chairman

Eric Patton, Commissioner

6-6-23

Robert Krouse, Commissioner

6-6-23



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John F. Reinhart 6/4/23

John Reinhart, Commissioner

J. Borden

Jacob Borden, Commissioner

ATTEST:

Alison Sinclair

Alison Sinclair
District Secretary